



APPENDIX F-1: SCOPE OF SERVICES:

CIE (Competitive Integrated Employment) Exploration

Service Definition
CIE (Competitive Integrated Employment) Exploration is intended to help a member make an informed choice about whether to pursue competitive integrated employment (CIE) or self-employment. CIE is defined at https://dwd.wisconsin.gov/dvr/partners/cie/definition.htm. CIE Exploration is appropriate for a member who is not employed in CIE and needs more information to make informed choices about employment goals, career interests, and whether to pursue CIE or self-employment. The outcome of CIE Exploration is member-specific knowledge and information that can be used to guide job development efforts. 1. CIE Exploration includes: a. Identification of member-specific interests, knowledge, and skills transferable to CIE; b. Arrangement of career exploration opportunities and preparation of the member for participation in at least 3 business tours, informational interviews, and/or job shadows; c. Debriefing with the member after career exploration experiences; d. Introductory education on supported employment services; e. An initial conversation about work incentives available to minimize the impact of CIE on public benefits and identification of need for personalized, in-depth work incentives benefits analysis. f. Person-centered employment planning; and g. Sharing the member's completed assessment profile with their DVR counselor.
Provider Qualifications
• Supported employment agencies must meet at least one of the following provider qualifications: i. A DVR contracted provider of supported employment or customized employment; or ii. Accreditation by a nationally recognized accreditation agency; or iii. A minimum of two years experience working with the populations providing employment-related services. • Additionally, if transportation is provided, the provider must meet the qualifications for Specialized Transportation-Community Transportation.

Provider Qualifications *continued.*

- Individual CIE Exploration providers must meet at least one of the following provider qualifications:
 - i. DVR contracted provider of supported employment or customized employment; or
 - ii. CESP certification from national APSE; or
 - iii. ACRE Basic Employment Certificate in supported employment, community employment, or customized employment; or
 - iv. At least two years of experiences working with the target population providing employment-related services.
- Additionally, if transportation is provided, the provider must meet the qualifications for Specialized Transportation-Community Transportation.

Applicable Service Limitations

- Members who are receiving CIE Exploration services may not receive supported employment-individual support services or vocational futures planning and support services. This service does not include personalized in-depth work incentive benefits analysis, which is covered under Supported Employment- Individual Support Services.
- CIE Exploration may not be provided in a small group format. The ratio is always 1:1 for this service.
- CIE Exploration may only be provided in non-disability specific settings typically found in the community or the member's residence, which are not leased, owned, operated, or controlled by a service provider. The only exception is if the member lives in a residential setting that is leased, owned, operated, or controlled by a provider and this setting is the most appropriate setting for this service.
- Prior to authorizing this service, the member's record documents this service is not otherwise available to the member through a program funded by Vocational Rehabilitation under section 110 of the Rehabilitation Act of 1973, as amended, and, for individuals ages 18-22, not available through a program funded under the Individuals with Disabilities Education Act (IDEA) (20 U.S.C.1401 et seq).
- The cost of transportation from a member's residence and the for a member to get to and from the sites where the member starts and ends the service each day may be included in the reimbursement paid to the provider or may reimbursed under specialized (community) transportation, but not both.
- CIE Exploration may only be authorized once in a 365-day period and only if the member is not currently engaged in CIE or receiving service(s) to obtain CIE.